



Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



June 30, 2022

**DIVISION MEMORANDUM**

No. 256s. 2022

**CAMIGUIN DIVISION CAPACITY BUILDING FOR DIVISION QUICK RESPONSE TEAM**

**TO: BAYANI A. ALIANZA**  
**Teacher-1/School DRRM Coordinator of Balubal NHS**

1. Pursuant to the herein attached request letter coming from SDS Edgardo V. Abanil of Camiguin Division, re: Capacity Building on its Division Quick Response Team, hence you are invited as one of the resource speakers/trainers of the said event, the said capacity building will start this coming July 17 up to July 21, 2022.
2. This training aims to equip all the participants on the basic skills of river crossing, rappelling, basic life support, first aid and earthquake drill. Rest assured that the required minimum health standards and protocols of the government shall be observed for the entire duration of the training.
3. Travelling and other incidental expenses shall be chargeable against the MOOE and other local funds of the Division of Camiguin, subject to the usual accounting and auditing rules and regulations.
4. In adherence to the Equal Opportunity Policy (EOP), inclusive and fair treatment shall be accorded to all concerned/participants regardless of disability, sexual orientation, gender, age, religion and ethnicity.
5. Enclosed is the copy of the said request letter.
6. For widest dissemination and strict compliance.

**CHERRY MAE L. LIMBACO-REYES**  
Schools Division Superintendent



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
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Republic of the Philippines  
**Department of Education**  
REGION X  
SCHOOLS DIVISION OF CAMIGUIN

June 20, 2022

**CHERRY MAE L. REYES**

Schools Division Superintendent  
Cagayan de Oro City Division  
Cagayan de Oro City

Madam:

I hope this letter finds you well.

The Department of Education, Camiguin Division will conduct a capacity building for Division Quick Response Team from July 17 to July 21, 2022. (Venue to be sent as soon as it is available).

The general objective of the project is to prepare the participants and educate them on emergency response specifically, it aims to let them understand the different emergencies that pose threats in their schools and offices and educate them to become proactive rather than reactive in dealing with disaster and emergencies that may arise in the community and in the school. It will also enhance their capabilities for emergency response, thus reducing its negative effect on the school and DepEd offices. Furthermore, this training helps them understand the different aspects of emergency response, its definition, phases, and requirements, and an effective disaster communicator, thus, making them active partners in disaster management.

Relative to the above statements, we take pleasure to invite **Mr. Bayani A. Alianza**, Secondary School Teacher of Balubal National High School, as one of the speakers of the aforementioned capacity-building activity and dates.

Rest assured that all participants of the training are either fully vaccinated or received their booster shot already and the required minimum health standards and/or protocols shall be observed for the entire duration of the training.

Sincerely yours,

**EDGARDO V. ABANIL, CESO VI**  
Schools Division Superintendent



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